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## 7. Timeframe(s)

## 8. Declaration

I, \_\_\_\_\_, do hereby declare that the information requested is necessary for the purposes of my research and that I have taken all reasonable steps to ensure that the information is not already in the public domain.

I include with this request the following documentation:

\_\_\_\_\_

### Data Protection Legislation

I will comply with the Data Protection Act 1998 and the General Data Protection Regulation (GDPR) and will ensure that the information is not disclosed to any third party without your consent.

I, \_\_\_\_\_

The completed form should be returned by post or email to:

The Information Office c/o Legal Services  
Bournemouth University  
Studland House  
12 Christchurch Road  
Bournemouth  
Dorset  
BH1 3NA  
UK

Email [dpo@bournemouth.ac.uk](mailto:dpo@bournemouth.ac.uk)